

Administrative/ Executive Group

County of San Bernardino

Final Budget
2001-2002



ADMINISTRATIVE/EXECUTIVE GROUP

SUMMARY

	<u>Page #</u>	<u>Approp</u>	<u>Revenue</u>	<u>Local Cost</u>
<u>GENERAL FUND</u>				
BOARD OF SUPERVISORS	2	3,999,435	-	3,999,435
CLERK OF THE BOARD	4	868,293	70,000	798,293
COUNTY ADMINISTRATIVE OFFICE:				
COUNTY ADMINISTRATIVE OFFICE	7	3,823,039	156,384	3,666,655
JOINT POWER LEASES	9	23,569,659	-	23,569,659
COUNTY COUNSEL	18	6,236,885	3,645,030	2,591,855
HUMAN RESOURCES:				
HUMAN RESOURCES	21	8,523,329	4,034,300	4,489,029
EMP HEALTH & WEALTHNESS	24	1,549,434	1,549,434	-
UNEMPLOYMENT INSURANCE	26	869,164	-	869,164
INFORMATION SERVICES:				
APPLICATION DEVELOPMENT	31	12,924,905	6,726,330	6,198,575
GIMS	35	522,703	288,338	234,365
LOCAL AGENCY FORMATION COMMISSION	43	154,856	-	154,856
SCHOOL CLAIMS	44	1,164,116	-	1,164,116
SUPERINTENDENT OF SCHOOLS	45	291,934	-	291,934
		<u>64,497,752</u>	<u>16,469,816</u>	<u>48,027,936</u>
COUNTY ADMINISTRATIVE OFFICE:				
CONTINGENCIES AND RESERVES	11	31,396,946		
NONDEPARTMENTAL REVENUE	13	14,184,664	315,749,109	
<u>SPECIAL REVENUE FUNDS</u>				
COUNTY ADMINISTRATIVE OFFICE:				
MASTER SETTLEMENT AGREEMENT	16	21,834,622	19,700,000	2,134,622
		<u>21,834,622</u>	<u>19,700,000</u>	<u>2,134,622</u>
<u>INTERNAL SERVICES FUNDS</u>				
HUMAN RESOURCES:				
RISK MANAGEMENT	27	3,809,779	3,809,779	-
INSURANCE PROGRAMS	30	46,491,409	47,674,156	1,182,747
INFORMATION SERVICES:				
COMPUTER OPERATIONS	37	20,759,820	20,759,820	-
NETWORK SERVICES	40	17,339,776	17,339,776	-
		<u>88,400,784</u>	<u>89,583,531</u>	<u>1,182,747</u>
<u>ENTERPRISE FUNDS</u>				
COUNTY ADMINISTRATIVE OFFICE:				
MEDICAL CENTER LEASE PAYMENTS	17	53,780,139	53,780,139	-

OVERVIEW OF BUDGET

DEPARTMENT: BOARD OF SUPERVISORS
BUDGET UNIT: AAA BDF

I. GENERAL PROGRAM STATEMENT

The Board of Supervisors is the governing body of the county government and Board-governed special districts. It establishes policy and exercises supervision over the official conduct of all county officers, Board-governed districts and special commissions. The Board approves and adopts the annual budget and initiates and makes recommendations regarding proposed legislation at state and federal levels.

II. BUDGET & WORKLOAD HISTORY

	Actual 1999-00	Budget 2000-01	Actual 2000-01	Budget 2001-02
Total Appropriation	3,331,113	3,591,965	3,608,105	3,999,435
Local Cost	3,331,113	3,591,965	3,608,105	3,999,435
 Budgeted Staffing		36.7		39.5

Variances between actual and budget for 2000-01 were caused by expenses that were not foreseeable at the time of budget adoption. Mid-year adoption of a retirement benefit change for all county general employees, termination pay costs associated with the election of a new supervisor, and a one time charge to correct a retirement calculation error all contributed to this variance. But for these unforeseeable items, Board of Supervisors discretionary spending was well within target.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

In 2001-02, voters in the First District elected a new supervisor, Bill Postmus. Supervisor Postmus has restructured the First District's staff deleting a secretary (-1.0 positions), adding a field representative (.6 positions), adding an executive assistant (.4 positions), and adding a project director (1.0 positions). Other districts made minor changes resulting in an increase of 1.8 positions.

GROUP: Administrative/Executive			FUNCTION: General		
DEPARTMENT: Board of Supervisors			ACTIVITY: Legislative and		
FUND: General AAA BDF			Administration		
	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
<u>Appropriations</u>					
Salaries and Benefits	2,920,537	2,907,880	3,275,954		3,275,954
Services and Supplies	584,916	578,326	613,746	(3,291)	610,455
Central Computer	29,183	30,759	33,676	1,059	34,735
Other Charges	11	375	375		375
Equipment	1,422	8,250	8,250		8,250
Transfers	72,036	66,375	66,375	3,291	69,666
Total Appropriation	3,608,105	3,591,965	3,998,376	1,059	3,999,435
 Local Cost	3,608,105	3,591,965	3,998,376	1,059	3,999,435
 Budgeted Staffing		36.7	39.5		39.5

BOARD OF SUPERVISORS

Total Changes Included in Board Approved Base Budget

MOU/Inflation

Salaries and Benefits	368,074	MOU, 7% Tier, Workers Comp, Retirement
Services and Supplies	35,420	Inflation, Risk Mgmt Liabilities
2410 Central Computer	2,917	
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Total Appropriation Change	406,411	
Total Local Cost Change	406,411	
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Total 2000-01 Appropriation	3,591,965	
Total 2000-01 Local Cost	3,591,965	
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Total Base Budget Appropriation	3,998,376	
Total Base Budget Local Cost	3,998,376	

Board Approved Changes to Base Budget

Services and Supplies	(3,291)	Move appropriation to Transfers to cover additional lease costs
	<u>(3,291)</u>	
Central Computer	<u>1,059</u>	
	<u>1,059</u>	
Transfers	<u>3,291</u>	Estimated Increase in Lease Costs
	<u>3,291</u>	
Total Appropriation	<u>1,059</u>	
Local Cost	<u>1,059</u>	

OVERVIEW OF BUDGET

DEPARTMENT: CLERK OF THE BOARD
CLERK OF THE BOARD: J. RENEE BASTIAN
BUDGET UNIT: AAA CBD

I. GENERAL PROGRAM STATEMENT

The Clerk of the Board of Supervisors takes official minutes of all meetings of the Board of Supervisors, maintains the files for all actions of the Board of Supervisors and distributes copies of orders and directives of the Board to appropriate agencies and members of the public; schedules, prepares and distributes the board agenda; prepares, publishes and distributes the fair statement of all proceedings before the Board of Supervisors; serves the Assessment Appeals Board and the various building and joint powers authorities, CoRDA and CoIDA and the Handicap Authority; gives notice of the hearings and disperses direction of particular boards; publishes and distributes the County Code, supplements and ordinances; and maintains the roster of all committees, commissions, public agencies, and conflict of interest files for county departments, committees, commissions, and public entities.

II. BUDGET & WORKLOAD HISTORY

	Actual 1999-00	Budget 2000-01	Actual 2000-01	Budget 2001-02
Total Appropriation	524,603	629,555	664,451	868,293
Total Revenue	48,106	50,000	91,826	70,000
Local Cost	476,497	579,555	572,625	798,293
Budgeted Staffing		11.0		15.0
<u>Workload Indicators</u>				
Board Agenda Items	3,000	3,000	3,744	3,000
Assessment Appeals	4,600	5,500	2,593	3,000
Licenses	300	275	130	225
Notice of Determination	750	1,200	1,093	1,100
Resolutions	500	500	260	600
Conflict of Interest Fillings	3,500	3,500	1,388	2,000
Research Hours	5,000	5,000	5,000	5,000

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

One policy item was approved adding 4 additional staff and the conversion of a Public Service Employee position to a regular position. The additions will allow the department to more efficiently meet the demands of the office by reducing the workload level per employee to one that is manageable, allowing for cross-training and more appropriately matching function with positions

PROGRAM CHANGES

The Clerk of the Board will no longer receive a \$22,300 reimbursement from the State/County Property Tax Administration Program, which is managed by the Assessor's Office. The purpose of this reimbursement has been to assist the Clerk of the Board in managing an increasing number of assessment appeals. Reduction of the assessment appeals backlog has been one of the County's performance criteria under this program.

The assessment appeals backlog has decreased, and the contract with the State for the State/County Property Tax Administration Program for Calendar Year 2002 no longer includes the reduction of the assessment appeals backlog as a performance criterion. For this reason, this reimbursement has been removed from the Clerk's budget.

It is projected that state reimbursement for open meetings act costs, will result in annual revenues to the Clerk of the Board of approximately \$20,000.

CLERK OF THE BOARD

GROUP: Admin/Exec
DEPARTMENT: Clerk of the Board
FUND : General AAA CBD

FUNCTION: General
ACTIVITY: Legislative & Admin.

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
<u>Appropriations</u>					
Salaries and Benefits	508,078	501,655	516,387	182,162	698,549
Services and Supplies	162,067	123,586	149,589		149,589
Central Computer	16,641	26,614	19,758	397	20,155
Total Expenditure Authority	686,786	651,855	685,734	182,559	868,293
Less:					
Reimbursements	(22,335)	(22,300)	(22,300)	22,300	-
Total Appropriation	664,451	629,555	663,434	204,859	868,293
<u>Revenue</u>					
Licenses & Permits	28,020	26,000	26,000		26,000
Current Services	2,108	2,000	2,000		2,000
State, Federal or Gov't Aid	40,753			20,000	20,000
Other Revenue	20,945	22,000	22,000	-	22,000
Total Revenue	91,826	50,000	50,000	20,000	70,000
Local Cost	572,625	579,555	613,434	184,859	798,293
Budgeted Staffing		11.0	11.0	4.0	15.0

Total Changes Included in Board Approved Base Budget

Base Year Adjustments

MOU/Inflation

Salaries and Benefits 14,732 MOU, 7% Tier, Workers Comp, Retirement

Services and Supplies 6,003 Inflation, Risk Mgmt Liabilities

2410 Central Computer (6,856)

Mandated New Programs

Services and Supplies 20,000 Cost of Board Resolutions

Total Appropriation Change 33,879

Total Revenue Change -

Total Local Cost Change 33,879

Total 2000-01 Appropriation 629,555

Total 2000-01 Revenue 50,000

Total 2000-01 Local Cost 579,555

Total Base Budget Appropriation 663,434

Total Base Budget Revenue 50,000

Total Base Budget Local Cost 613,434

CLERK OF THE BOARD

Board Approved Changes to Base Budget

Salaries and Benefits	(2,300)	
	<u>184,462</u>	Approval of Policy Item
	<u>182,162</u>	
Central Computer	<u>397</u>	
	<u>397</u>	
Total Expenditure Authority	<u>182,559</u>	
Reimbursements	22,300	Due to decrease of Assessment Appeals backlog audit free revenue and operating transfers-in
	<u>22,300</u>	
Total Appropriation	<u>204,859</u>	
State/Federal Aid	<u>20,000</u>	Open Meetings Act reimbursment from State (SB90)
Total Revenue	<u>20,000</u>	
Local Cost	<u>184,859</u>	

OVERVIEW OF BUDGET

DEPARTMENT: COUNTY ADMINISTRATIVE OFFICE
COUNTY ADMINISTRATIVE OFFICER: JOHN F. MICHAELSON
BUDGET UNIT: COUNTY ADMINISTRATIVE OFFICE (AAA CAO)

I. GENERAL PROGRAM STATEMENT

The County Administrative Office is responsible to the Board of Supervisors for the general administration and coordination of all county operations and programs, together with the preparation and administration of the county budget. Legislative functions at Washington, DC and Sacramento are also included in this budget.

II. BUDGET & WORKLOAD HISTORY

	Actual 1999-00	Budget 2000-01	Actual 2000-01	Budget 2001-02
Total Appropriation	2,629,927	3,761,322	3,272,971	3,823,039
Total Revenue	216,703	231,636	223,898	156,384
Local Cost	2,413,224	3,529,686	3,049,073	3,666,655
Budgeted Staffing		33.0		32.5

Actual salary and benefit expenses for 2000-01 varied from budget due to unspent appropriations of \$194,001 for a Contract Management Unit that had not yet been established at the end of the fiscal year. The remainder of the variance was due to vacancy savings. Services and supplies also showed a variance due to unspent appropriations of \$43,000 for the Contract Management Unit.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Changes in budgeted staffing decreased a net of 0.5 positions due to the deletion of 1.5 Administrative Analyst III positions; one that was previously funded by Child Support, and 0.5 positions that is being deleted to provide funding for an additional Deputy Administrative Officer position. This Deputy Administrative Officer position was added to the department in the organizational restructuring approved by the Board on March 14, 2000, but was not budgeted in the 2001 fiscal year.

GROUP: Admin/Exec DEPARTMENT: County Administrative Office FUND : General AAA CAO			FUNCTION: General ACTIVITY: Legislative and Administrative		
	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
<u>Appropriations</u>					
Salaries and Benefits	2,648,632	3,001,366	3,099,721	(30,548)	3,069,173
Services and Supplies	763,560	907,919	936,373	(43,619)	892,754
Central Computer	19,158	15,368	24,548	980	25,528
Other Charges	60	300	300		300
Equipment	3,008	24,400	24,400	-	24,400
Transfers	52,990	46,560	46,560	-	46,560
Total Expenditure Authority	3,487,408	3,995,913	4,131,902	(73,187)	4,058,715
Less:					
Reimbursements	(214,437)	(234,591)	(234,591)	(1,085)	(235,676)
Total Appropriation	3,272,971	3,761,322	3,897,311	(74,272)	3,823,039
<u>Revenue</u>					
State, Federal or Gov't Aid	223,898	231,636	231,636	(75,252)	156,384
Total Revenue	223,898	231,636	231,636	(75,252)	156,384
Local Cost	3,049,073	3,529,686	3,665,675	980	3,666,655
Budgeted Staffing		33.0	33.0	-0.5	32.5

COUNTY ADMINISTRATIVE OFFICE

Salaries and Benefits	98,355	MOU, 7% Tier, Workers Comp, Retirement
Services and Supplies	28,454	Inflation, Risk Mgmt Liabilities
<u>2410 Central Computer</u>	<u>9,180</u>	Per Target
Subtotal Base Year Appropriation	<u>135,989</u>	
Subtotal Base Year Local Cost	<u>135,989</u>	
Total Appropriation Change	135,989	
Total Revenue Change	-	
Total Local Cost Change	135,989	
Total 2000-01 Appropriation	3,761,322	
Total 2000-01 Revenue	231,636	
Total 2000-01 Local Cost	3,529,686	
Total Base Budget Appropriation	3,897,311	
Total Base Budget Revenue	231,636	
Total Base Budget Local Cost	3,665,675	

Board Approved Changes to Base Budget

Salaries and Benefits	(30,548)	Decrease 1.5 Administrative Analyst position, one previously funded by Child Support and .5 that is being deleted to provide funding for an additional Deputy Administrative Officer position.
	<u>(30,548)</u>	
Services and Supplies	(43,619)	Reduced to provide remaining funding necessary for the additional Deputy Administrative Officer position.
	<u>(43,619)</u>	
Central Computer	980	Increase per ISD in Budget Instructions
	<u>980</u>	
Transfers	(1,085)	Reimbursement increase to reflect staff costs reimbursed by the Health Care Costs budget
	<u>(1,085)</u>	
Total Appropriation	<u>(74,272)</u>	
State/Federal Aid	(92,597)	Decreased to reflect loss of funding of Administrative Analyst III position previously funded by Child Support.
	17,345	Increase in revenue from contract with Riverside County for performance of Legislative Advocacy services
Total Revenue	<u>(75,252)</u>	
Local Cost	<u>980</u>	

OVERVIEW OF BUDGET

DEPARTMENT: COUNTY ADMINISTRATIVE OFFICE
COUNTY ADMINISTRATIVE OFFICER: JOHN MICHAELSON
BUDGET UNIT: JOINT POWERS LEASES (AAA JPL)

I. GENERAL PROGRAM STATEMENT

This component funds the cost of long-term lease payments for joint power facility agreements. There is no staffing associated with this budget.

II. BUDGET & WORKLOAD HISTORY

	<u>Actual 1999-00</u>	<u>Budget 2000-01</u>	<u>Actual 2000-01</u>	<u>Budget 2001-02</u>
Total Appropriation	30,041,459	26,593,712	27,425,810	23,569,659
Total Revenue	860,000	-	855,000	-
Local Cost	29,181,459	26,593,712	26,570,810	23,569,659

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

The final lease payment on the Sheriff's Administration Building in 2000-01, partially offset by an increase in lease payments for the 1997 Public Improvement Financing, reduced required appropriations by approximately \$1.5 million. Appropriations are also reduced by \$1.5 million to eliminate one time funding for accelerated repayment of the Glen Helen taxable debt in 2000-01.

Leases included in this budget are:

1997 Public Improvement Financing (ENVEST, West End Juvenile Facility, Pre-School Building)	\$ 1,339,697
County Government Center	3,149,180
West Valley Detention Center	9,644,801
Glen Helen Blockbuster Pavilion	1,776,950
1992 Equipment Refunding	3,013,725
Justice Center/Chino Airport Improvements	<u>6,278,896</u>
Subtotal	25,203,249
Debt Administration	647,860
Reimbursements **	<u>(2,281,450)</u>
	\$ 23,569,659

** Reimbursements reflect Preschool building rents, Chino Airport rents, lease payments from the Glen Helen Blockbuster Pavilion and a transfer from the utilities budget (to reflect savings from ENVEST project).

GROUP: Admin/Exec
DEPARTMENT: County Admin Office Joint Powers Leases
FUND : General AAA JPL

FUNCTION: General
ACTIVITY: Property Management

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
<u>Appropriations</u>					
Services and Supplies	28,841,560	28,869,462	25,851,109	-	25,851,109
Total Expenditure Authority	28,841,560	28,869,462	25,851,109	-	25,851,109
Less:					
Reimbursements	(1,415,750)	(2,275,750)	(2,281,450)	-	(2,281,450)
Total Appropriation	27,425,810	26,593,712	23,569,659	-	23,569,659
<u>Revenue</u>					
Use of Money & Property	855,000	-	-	-	-
Total Revenue	855,000	-	-	-	-
Local Cost	26,570,810	26,593,712	23,569,659	-	23,569,659

COUNTY ADMINISTRATIVE OFFICE

Total Changes Included in Board Approved Base

Base Year Adjustments

Mandated New Programs

Services and Supplies	(3,018,353)	Final Lease Pymt made on Sheriff Admin Building in 2001 reduced amount needed for payment of Lease Financings by approx \$1.5 million. An additional \$1.5 million reduction of prior year one time appropriations for accelerated debt repayment on the Glen Helen taxable debt.
Reimbursements	(5,700)	Additional anticipated reimbursement from Glen Helen Blockbuster Pavilion receipts and additional rents received from Preschool Services for Ontario building

Subtotal Base Year Appropriation	<u>(3,024,053)</u>
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Revenue	-
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Subtotal Base Year Revenue	<u>-</u>
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Subtotal Base Year Local Cost	<u>(3,024,053)</u>
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Total Appropriation Change	(3,024,053)
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Total Revenue Change	-
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Total Local Cost Change	(3,024,053)
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Total 2000-01 Appropriation	26,593,712
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Total 2000-01 Revenue	-
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Total 2000-01 Local Cost	26,593,712
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Total Base Budget Appropriation	23,569,659
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Total Base Budget Revenue	-
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Total Base Budget Local Cost	23,569,659
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OVERVIEW OF BUDGET

DEPARTMENT: COUNTY ADMINISTRATIVE OFFICE
COUNTY ADMINISTRATIVE OFFICER: JOHN MICHAELSON
BUDGET UNIT: CONTINGENCIES AND RESERVES
(AAA CNA, CNG, CNR, CON)

I. GENERAL PROGRAM STATEMENT

Board Policy requires the county to maintain an appropriated contingency fund to accommodate unanticipated operational changes, legislative impacts or other economic events affecting the county's operations which could not have reasonably been anticipated at the time the budget was prepared. Funding for contingencies is targeted at 1.5% of locally funded appropriations. The contingency budget also includes an annual base allocation of \$1,000,000 for high priority district and program needs. Final budget action includes a provision that allocates any difference between estimated and final fund balance to contingencies. Any such difference is allocated to the set aside for specific uncertainties.

County reserves include both general purpose and specific purpose reserves. General purpose reserves are funds held to protect the county from unforeseen increases in expenditures or reductions in revenues, or other extraordinary events, which would harm the fiscal health of the county. Board policy requires the establishment of an ongoing general purpose reserve for the general fund targeted at 10% of locally funded appropriations. Specific reserves are funds held to meet future known obligations or to build a reserve for capital projects.

II. BUDGET & WORKLOAD HISTORY

	Actual 1999-00	Budget 2000-01	Actual 2000-01	Budget 2001-02
Contingencies				
Per County Policy	-	4,350,000	-	4,530,000
Set aside for Grant Matches	-	-	-	1,100,000
Set aside for Specific Uncertainties	-	13,896,417	-	23,665,771
Transfers - High Priority Policy Needs	457,000	1,365,200	264,025	2,101,175
	<u>457,000</u>	<u>19,611,617</u>	<u>264,025</u>	<u>31,396,946</u>

Actual uses of contingencies are reflected in departmental budget units.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

A. Contingencies

A base allocation to the contingency budget of \$4,530,000 is established pursuant to Board policy, based on projected locally funded appropriations of \$301.6 million. An additional base allocation of \$1,000,000 (transfers) is established for high priority district and program needs.

In final budget action, the Board allocated an additional \$25,866,946 of available financing to contingencies. Of this amount \$1,100,000 is set aside for potential grant matches and \$23,665,771 is set aside for specific uncertainties. Specific uncertainties include uncertainty surrounding state finances, salary negotiations with the county's non-safety employees whose contract expires on December 31, 2001, increases in utility costs, and pending litigation. The Board also re-appropriated the unspent allocation of \$1,101,175 of the 2000-01 high priority needs to the 2001-02 budget bringing the total to \$2,101,175.

COUNTY ADMINISTRATIVE OFFICE

B. Reserves

General purpose reserves are increased by \$2.8 million to conform to the Board policy. This increase is based on projected locally funded appropriations of \$301.6 million and brings the balance of general purpose reserves to \$30.2 million. Specific reserves include a planned ongoing general fund contribution of \$3.3 million to the Justice Facilities Reserve. During 2000-01 the Board approved the use of \$4.1 million of the Justice Facilities Reserve. This included \$1.9 million for the High Desert Detention Center, \$1.5 million for the Sheriff Substation expansion in Fontana, \$.4 million to the High Desert Juvenile Detention facility and \$.3 million to the Glen Helen Women's Correctional facility.

	2000-01 <u>Designations</u>	Mid-Year <u>Uses</u>	2001-02 <u>Contributions</u>	2001-02 <u>Designations</u>
General Purpose Reserves				
Subsequent yrs expenditures	6,500,000		2,800,000	9,300,000
Economic Uncertainty	13,627,528			13,627,528
Lease/Leaseback Security	<u>7,300,000</u>			<u>7,300,000</u>
Total General Purpose Reserves	27,427,528			30,227,528
Specific Purpose Reserves				
Medical Center debt service	31,992,306			31,992,306
Justice Facilities	9,329,427	(4,124,019)	3,300,000	8,505,408
WV juv max security fac	1,492,986			1,492,986
Future retirement rate increase	<u>1,500,000</u>			<u>1,500,000</u>
Total Specific Purpose Reserves	44,314,719			43,490,700
Total Reserves	71,742,247			73,718,228

OVERVIEW OF BUDGET

DEPARTMENT: COUNTY ADMINISTRATIVE OFFICE
COUNTY ADMINISTRATIVE OFFICER: JOHN F. MICHAELSON
BUDGET UNIT: NON-DEPARTMENTAL REVENUE (AAA FAD)

I. GENERAL PROGRAM STATEMENT

The non-departmental revenue program includes income that is not directly related to any particular county activity. This discretionary revenue finances departmental budgets' local cost. Interest on notes appropriations reflect costs related to the county's annual short-term borrowing for cash flow needs. These costs are more than offset by earnings in the county's investment program. Special departmental expense appropriations are for county expenses that cannot be appropriately charged to a specific department, such as, outside attorney fees for pending litigation.

	Actual 1999-00	Budget 2000-01	Actual 2000-01	Budget 2001-02
<u>Appropriations</u>				
Special Dept Expense	1,194,341	1,725,526	1,353,994	1,809,664
Interest on Notes	11,749,270	12,375,000	12,916,155	12,375,000
Total Appropriation	12,943,611	14,100,526	14,270,149	14,184,664
<u>Revenue</u>				
Taxes	135,871,221	137,461,648	143,708,591	141,106,588
Forfeit & Penalties	45,823	314,152	60,169	29,152
Use of Money & Prop	35,677,396	34,375,000	38,304,018	37,375,000
State Aid	92,720,496	96,796,980	105,323,189	105,443,570
Federal Aid	1,193,497	890,000	990,375	990,000
Current Services	26,818,323	27,719,799	26,697,197	29,654,799
Other	1,001,248	400,000	10,439,142	1,150,000
Total Revenue	293,328,004	297,957,579	325,522,681	315,749,109

II. BREAKDOWN OF REVENUES

TAXES

	Actual 1999-00	Budget 2000-01	Actual 2000-01	Budget 2001-02
Co Share - Prop Tax	106,841,919	109,655,914	111,191,235	110,680,914
Supplemental Tax Roll	1,446,766	1,300,000	2,368,978	1,300,000
Prior Prop Tx/Pnlts	4,343,671	3,780,000	5,061,880	4,205,000
Sales and Use Tax	13,406,206	12,930,060	13,887,200	15,000,000
Franchise	3,572,561	3,606,924	4,162,997	3,656,924
Property Transfer	4,458,605	4,600,000	4,904,282	4,600,000
Other Taxes	1,801,493	1,588,750	2,132,019	1,663,750
Total Taxes	135,871,221	137,461,648	143,708,591	141,106,588

The county's share of the 1% property tax for 2001-02 is estimated to be \$110.7 million. This includes an increase to assessed valuation of 4.5%, offset by a decrease in unitary revenues partially due to a decline in valuations based on litigation settled in the early 1990's. Unitary valuations have also decreased due to the sale of power plants within the county that will now be locally assessed and become part of the normal secured tax levy. Unitary estimates have not been decreased due to the energy situation facing the state. Property tax actuals for 2000-01 reflect \$3.9 million of ERAF relief from the state, offset by reductions in both unitary taxes and penalties on current taxes.

In addition to property tax, the county is authorized to collect other types of taxes in the unincorporated areas. Sales and use taxes are projected to increase, although at a slower rate than in prior years. These estimates are based on over-performance in 2000-01, combined with forecasts by the State of California and local economists. Franchise taxes are collected primarily from utility company and cable TV revenue. Although franchise fees over-performed in 2000-01, there is no corresponding increase in budget due to the unknown effect of the state power situation on these fees. Other taxes consist of aircraft, racehorse, and hotel/motel taxes.

COUNTY ADMINISTRATIVE OFFICE

FORFEITURES AND PENALTIES - \$29,152

The budget is the estimated county share from Vehicle Code violations. This revenue is down from the prior year due to the restructuring of trial court funding by the state.

USE OF MONEY AND PROPERTY - \$37,375,000

Total interest earnings are projected at \$37.4 million. These earnings will be offset by \$12.4 million in expenses associated with the short-term revenue anticipation notes program. Based on estimates of market conditions, the net earnings are projected at \$25 million. Increases to this revenue source are associated with earnings related to the issuance of a 15 month tax and revenue anticipation notes in the prior year and ongoing Teeter Plan earnings in the tax loss reserve fund. Also included is \$1.4 million to recognize interest apportionment corrections from prior years.

STATE AID

	Actual 1999-00	Budget 2000-01	Actual 2000-01	Budget 2001-02
Motor Vehicle In Lieu	90,765,216	94,997,980	102,270,842	103,644,570
Other Aid	1,955,280	1,799,000	3,052,347	1,799,000
Total State Aid	92,720,496	96,796,980	105,323,189	105,443,570

Motor vehicle in-lieu tax is based on vehicle registration fees and new car sales statewide. Distribution of these funds is made on the basis of population. The proposed budget continues to show an increase in these revenues, although at a slower rate than in previous years, due to the over-performance this revenue source has experienced in 2000-01 combined with forecasts by local economists. Other aid consists of a payment from the welfare realignment trust fund which replaced the state revenue stabilization program and SB90 reimbursements from the state.

FEDERAL AID - \$990,000

Federal payments in lieu of taxes are due to federally owned lands within the county. This revenue is increased slightly based on the actuals incurred in 2000-01.

CURRENT SERVICES

	Actual 1999-00	Budget 2000-01	Actual 2000-01	Budget 2001-02
Reimb-Indir Costs	16,345,820	16,662,199	14,634,030	18,662,199
Law Enf Svc	4,022,879	3,937,000	3,985,115	3,937,000
Sheriff Cont Ovrhd	1,047,184	1,000,000	1,131,128	1,000,000
SB813 Cost Rmb	637,400	820,600	1,282,878	755,600
Other Services	4,765,040	5,300,000	5,664,046	5,300,000
	26,818,323	27,719,799	26,697,197	29,654,799

Various state and federal grants permit the county to claim certain overhead costs against them. In addition, most fee supported general fund departments and taxing entities, such as the library and Board-governed special districts, are charged COWCAP to recover costs incurred in the general fund on their behalf. Reimbursement for indirect costs reflects those recovered allowable costs included in the 2001-02 countywide cost allocation plan. The increase in the 2001-02 budget from prior year is due to increases in costs of departments that are allocated as overhead.

Law enforcement services reflect the amount estimated to be recovered through the jail booking fee. The budget is based on a fee of \$159.72 on approximately 24,600 bookings. This fee was not increased for 2001-02.

Sheriff contract overhead represents certain county overhead charges recovered through city law enforcement contracts with the Sheriff's Department.

SB 813 cost reimbursement represents allowable charges for administration and operation of the supplemental property tax program. This reimbursement is tied directly to the performance of supplemental property tax revenue.

COUNTY ADMINISTRATIVE OFFICE

Other services reflect the property tax administrative fee which the legislature provided for counties to recover the cost of property assessment and tax collection process from certain other local jurisdictions. This revenue is tied directly to the cost of that collection effort.

OTHER REVENUE - \$1,150,000

Other revenue consists of voided warrants issued by the county and projected transfers of unclaimed property tax refunds to the general fund.

OVERVIEW OF BUDGET

DEPARTMENT: MASTER SETTLEMENT AGREEMENT
COUNTY ADMINISTRATIVE OFFICER: JOHN F. MICHAELSON
BUDGET UNIT: COUNTY ADMINISTRATIVE OFFICE (RSM MSA)

I. GENERAL PROGRAM STATEMENT

This budget unit accounts for proceeds received from the tobacco lawsuit Master Settlement Agreement. In late 1998 a settlement was reached in a lawsuit filed by states against the tobacco industry. In California the proceeds of the settlement are to be divided equally between the state and local governments who partnered in the lawsuit. Payments to local governments are based on a formula involving total tobacco sales and each local entity's population. There is no staffing associated with this budget.

II. BUDGET & WORKLOAD HISTORY

	Actual 1999-00	Budget 2000-01	Actual 2000-01	Budget 2001-02
Total Appropriation		18,500,000	14,459,231	21,834,622
Total Revenue		18,500,000	16,597,476	19,700,000
Fund Balance		-		2,134,622

GROUP: Administrative/Executive
DEPARTMENT: Master Settlement Agreement
FUND : Special Revenue RSM MSA

FUNCTION: General
ACTIVITY: Finance

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
<u>Appropriations</u>					
Services and Supplies	-	2,000,000	2,000,000	2,000,000	4,000,000
Total Appropriation	-	2,000,000	2,000,000	2,000,000	4,000,000
Operating Transfers Out	14,459,231	16,500,000	16,500,000	1,334,622	17,834,622
Total Requirements	14,459,231	18,500,000	18,500,000	3,334,622	21,834,622
<u>Revenue</u>					
Other Revenue	16,597,476	18,500,000	18,500,000	1,200,000	19,700,000
Total Revenue	16,597,476	18,500,000	18,500,000	1,200,000	19,700,000
Fund Balance		-	-	2,134,622	2,134,622

Board Approved Changes to Base Budget

Services & Supplies	2,000,000	Appropriation for fund balance obligated but not spent in 2000-01
	<u>2,000,000</u>	
Total Appropriation	<u>2,000,000</u>	
Operating Transfers Out	1,200,000	Increased transfer to the Financial Administration (AAA-FAD) due to higher revenues
	134,622	Fund Balance adjustment
	<u>1,334,622</u>	
Total Requirements	3,334,622	
Other Revenue	1,200,000	Estimated increase in revenue per State Attorney General's Office
Total Revenue	<u>1,200,000</u>	
Fund Balance	<u>2,134,622</u>	

OVERVIEW OF BUDGET

DEPARTMENT: COUNTY ADMINISTRATIVE OFFICE
COUNTY ADMINISTRATIVE OFFICER: JOHN F. MICHAELSON
BUDGET UNIT: MEDICAL CENTER LEASE PAYMENT FUND (EMD JPL)

I. GENERAL PROGRAM STATEMENT

This unit funds the cost of long-term lease payments to the Inland Empire Public Facilities Corporation for the Arrowhead Regional Medical Center (ARMC) facility. There is no staffing associated with this budget.

II. BUDGET & WORKLOAD HISTORY

	<u>Actual 1999-00</u>	<u>Budget 2000-01</u>	<u>Actual 2000-01</u>	<u>Budget 2001-02</u>
Total Operating Expense	16,762,417	52,518,044	52,133,290	53,780,139
Total Revenue	16,731,697	26,101,468	20,419,473	26,449,438
Operating Transfers In	-	26,416,576	31,744,537	27,330,701

Actual revenues were less than budgeted due to a lower than expected reimbursement percentage from the state. This shortage was offset by increased operating transfers in from ARMC.

GROUP: Administrative/Executive
DEPARTMENT: Medical Center Lease Payment Fund
FUND : Enterprise EMD JPL

FUNCTION: General
ACTIVITY: Property Management

	<u>2000-01 Actuals</u>	<u>2000-01 Approved Budget</u>	<u>2001-02 Board Approved Base Budget</u>	<u>2001-02 Board Approved Changes to Base Budget</u>	<u>2001-02 Final Budget</u>
<u>Appropriations</u>					
Services and Supplies	52,133,290	52,518,044	52,518,044	1,262,095	53,780,139
Total Operating Expense	52,133,290	52,518,044	52,518,044	1,262,095	53,780,139
<u>Revenue</u>					
State, Federal or Gov't Aid	20,419,473	26,101,468	26,101,468	347,970	26,449,438
Total Revenue	20,419,473	26,101,468	26,101,468	347,970	26,449,438
Operating Transfers In	31,744,537	26,416,576	26,416,576	914,125	27,330,701

Board Approved Changes to Base Budget

Services and Supplies	1,262,095	Increased lease costs
	<u>1,262,095</u>	
Total Operating Expense	<u>1,262,095</u>	
State/Federal Aid	347,970	State Aid (1732 Program) which reimburses a percentage of allowable lease costs
Total Revenue	<u>347,970</u>	
Operating Transfers In	914,125	\$905,640 from Health Care Costs represents additional general fund contribution; \$8,485 from ARMC to reflect additional Medicare reimbursements associated with capitalized interest and depreciation
Fund Balance	<u>-</u>	

OVERVIEW OF BUDGET

DEPARTMENT: COUNTY COUNSEL
COUNTY COUNSEL: ALAN MARKS
BUDGET UNIT: AAA CCL

I. GENERAL PROGRAM STATEMENT

County Counsel provides civil legal services to the Board of Supervisors, county departments, and agencies, commissions, special districts, and school districts. County Counsel also provides legal advice to various joint powers authorities and represents the courts and judges on request.

II. BUDGET & WORKLOAD HISTORY

	Actual 1999-00	Budget 2000-01	Actual 2000-01	Budget 2001-02
Total Appropriation	3,847,842	4,854,702	4,128,610	6,236,885
Total Revenue	2,212,123	2,538,553	2,539,980	3,645,030
Local Cost	1,635,719	2,316,149	1,588,630	2,591,855
Budgeted Staffing		63.5		69.0
<u>Workload Indicators</u>				
Attorney-Client Hours	66,000	67,000	72,075	71,000

Due to the difficulty in filling and retaining professional personnel, County Counsel shows substantial savings in salaries and benefits. Approximately four staff positions remained unfilled for the majority of the fiscal year. The necessity of staff is apparent by our increased work, as shown in our workload indicators, the current staff carried out and completed the necessary responsibilities. Increases in revenue and reimbursements occurred due to unanticipated completion of pending long-term legal cases; such as the tobacco tax litigation, as well as an increase in work in some areas, like the Department of Aging and Adult Services, Land Use, and Juvenile dependencies.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachment for detailed changes)

STAFFING CHANGES

Four additional positions are being requested, one general attorney for increased workload from general fund clients including Waste Systems Division and Land Use Services – Planning Division, one new Executive Secretary II for the Risk Management Unit, and one accounting technician and one additional workers' compensation attorney which will reduce the use of outside counsel in this area. Full year funding is requested for one Deputy County Counsel IV position and one Paralegal position that together will increase budgeted staffing by an additional .5 FTE an additional research attorney was funded by approved fee increases. All of these position changes can be accommodated without a local cost increase, with additional revenue generated and by reducing equipment expenses.

PROGRAM CHANGES

Reimbursements have been decreased, and revenue increased by \$800,500 to reflect accounting reclassification required due to GASB #34.

COUNTY COUNSEL

GROUP: Admin/Exec
DEPARTMENT: County Counsel
FUND : General AAA CCL

FUNCTION: General
ACTIVITY: Counsel

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
<u>Appropriations</u>					
Salaries and Benefits	5,188,172	5,585,424	5,814,138	341,879	6,156,017
Services and Supplies	665,606	678,106	715,463	44,303	759,766
Central Computer	10,977	8,254	15,903	1,986	17,889
Other Charges	492	660	660	-	660
Equipment	43,130	85,755	85,755	(80,205)	5,550
Total Expenditure Authority	5,908,377	6,358,199	6,631,919	307,963	6,939,882
Less:					
Reimbursements	(1,779,767)	(1,503,497)	(1,503,497)	800,500	(702,997)
Total Appropriation	4,128,610	4,854,702	5,128,422	1,108,463	6,236,885
<u>Revenue</u>					
Current Services	2,519,757	2,538,553	2,538,553	1,106,477	3,645,030
State, Federal or Gov't Aid	20,223	-	-	-	-
Total Revenue	2,539,980	2,538,553	2,538,553	1,106,477	3,645,030
Local Cost	1,588,630	2,316,149	2,589,869	1,986	2,591,855
Budgeted Staffing		63.5	63.5	5.5	69.0

Total Changes Included in Board Approved Base Budget

Base Year Adjustments

MOU/Inflation

Salaries and Benefits 228,714 MOU, 7% Tier, Workers Comp, Retirement

Services and Supplies 37,357 Inflation, Risk Mgmt Liabilities

2410 Central Computer 7,649

Total Appropriation Change 273,720

Total Revenue Change -

Total Local Cost Change 273,720

Total 2000-01 Appropriation 4,854,702

Total 2000-01 Revenue 2,538,553

Total 2000-01 Local Cost 2,316,149

Total Base Budget Appropriation 5,128,422

Total Base Budget Revenue 2,538,553

Total Base Budget Local Cost 2,589,869

COUNTY COUNSEL

Board Approved Changes to Base Budget

Salaries and Benefits	341,879	Addition of four (4) positions - 1 Acct Tech; 1 Exec Sec - Litigation Unit; 1 Attorney - General Unit, and 1 Attorney - Workers Comp. Fee adjustment approved during hearngs \$96,843
	<u>341,879</u>	
Services and Supplies	44,303	Various Services and Supplies Increases & Fee Adjustments Of \$ 27,237
	<u>44,303</u>	
Central Computer	1,986	
	<u>1,986</u>	
Equipment	(80,205)	Reduction in the following areas - Computer and Communication Equipment
	<u>(80,205)</u>	
Total Expenditure Authority	<u>307,963</u>	
Reimbursements	<u>800,500</u>	Reclassified due to Accounting Changes required by GASB #34
Total Appropriation	<u>1,108,463</u>	
State/Federal Aid		
Current Services	305,977	Increase in Billable Hours & increase in fee adjustmmts of \$124,080 (during fee hearings)
Other Revenue	800,500	Reclassified due to Accounting Changes required by GASB #34
Total Revenue	<u>1,106,477</u>	
Local Cost	<u>1,986</u>	

OVERVIEW OF BUDGET

DEPARTMENT: HUMAN RESOURCES
DIRECTOR: MARCEL TURNER

	2001-02				
	Operating Exp/ Appropriation	Revenue	Revenue Over (Under) Exp	Local Cost	Staffing
Human Resources	8,523,329	4,034,300		4,489,029	119.3
Emp Hlth & Wellness	1,549,434	1,549,434		-	13.3
Unemployment Ins	869,164	-		869,164	
Risk Management	3,809,779	3,809,779			58.0
Insurance Programs	46,491,409	47,674,156	1,182,747		
TOTAL	61,243,115	57,067,669	1,182,747	5,358,193	190.6

BUDGET UNIT: HUMAN RESOURCES (AAA HRD)

I. GENERAL PROGRAM STATEMENT

The Human Resources Department administers the county's human resources programs. This includes responsibility for employee testing, certification, and selection; employee benefits and services; employee relations; systems and program administration for a portion of the Employee Management and Compensation System (EMACS); the Equal Employment Opportunity Office; the Commission on the Status of Women; and Commuter Services. Human Resources also shares the responsibility, through a partnership with Human Services System, for countywide organizational and employee development and the Management Leadership Academy.

II. BUDGET & WORKLOAD HISTORY

	Actual 1999-00	Budget 2000-01	Actual 2000-01	Budget 2001-02
Total Appropriation	4,576,683	6,243,853	6,955,956	8,523,329
Total Revenue	1,224,104	2,206,800	2,867,727	4,034,300
Local Cost	3,352,579	4,037,053	4,088,229	4,489,029
Budgeted Staffing		113.8		119.3
<u>Workload Indicators</u>				
Applications Accepted	48,533	52,227	46,059	54,000
Applicants			17,259	18,000

Significant variances between actual and budget for 2000-01 are a result of a decrease in reimbursements and offset by an increase in revenues.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Budgeted staffing changes include .5 position(s) for the Western Region Item Bank (WRIB), 1.0 position for the Classification Section, 1.0 position for the Suggestion Award Program, and 3.0 position(s) transferred from The Center for Employee Health and Wellness.

PROGRAM CHANGES

Major changes include payments by departments to the Employee Assistance Program (EAP) previously paid by the Risk Management budget unit. Services and supplies are increased by \$311,000 to reflect this change. Revenues are increase by the same amount to reflect direct reimbursement from County departments. Major increase in appropriations and revenues is a result of an accounting method change whereby benefit trust funds transfers are accounted in revenue rather than reimbursements.

Balances in transfers, reimbursements, and revenues are adjusted to comply with the provisions of GASB 34.

HUMAN RESOURCES

GROUP: Administrative/Executive
DEPARTMENT: Human Resources
FUND : General AAA HRD

FUNCTION: General
ACTIVITY: Personnel

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Base Final Budget
<u>Appropriations</u>					
Salaries and Benefits	5,869,437	6,124,509	6,538,488	25,265	6,563,753
Services and Supplies	3,077,215	3,249,191	3,398,781	329,558	3,728,339
Central Computer	55,737	70,020	64,385	4,502	68,887
Equipment	11,632	14,900	14,900	(14,900)	-
Transfers	88,435	75,750	75,750	32,400	108,150
Total Expenditure Authority	9,102,456	9,534,370	10,092,304	376,825	10,469,129
Less:					
Reimbursements	(2,146,500)	(3,290,517)	(3,290,517)	1,344,717	(1,945,800)
Total Appropriation	6,955,956	6,243,853	6,801,787	1,721,542	8,523,329
<u>Revenue</u>					
Current Services	470,534	604,700	604,700	(332,600)	272,100
State, Federal or Gov't Aid	188,593	266,200	266,200	11,100	277,300
Other Revenue	2,208,600	1,335,900	1,515,700	1,969,200	3,484,900
Total Revenue	2,867,727	2,206,800	2,386,600	1,647,700	4,034,300
Local Cost	4,088,229	4,037,053	4,415,187	73,842	4,489,029
Budgeted Staffing		113.8	116.8	2.5	119.3

Total Changes Included in Base Budget

Base Year Adjustments

MOU/Inflation

Salaries and Benefits 234,179 MOU, 7% Tier, Workers Comp, Retirement

Services and Supplies 149,590 Inflation, Risk Mgmt Liabilities

2410 Central Computer (5,635)

Full Year funding

Salaries and Benefits 179,800 Transfer of 2.0 Staff Analyst II and 1.0 Human Resource Analyst from AAA-OCH.

Total Appropriation Change 557,934

Total Revenue Change 179,800 Revenue from various departments to offset transfer positions from AAA-OCH.

Total Local Cost Change 378,134

Total 2000-01 Appropriation 6,243,853

Total 2000-01 Revenue 2,206,800

Total 2000-01 Local Cost 4,037,053

Total Base Budget Appropriation 6,801,787

Total Base Budget Revenue 2,386,600

Total Base Budget Local Cost 4,415,187

HUMAN RESOURCES

Board Approved Changes to Base Budget

Salaries and Benefits	25,265	Additional .5 PSE for the Western Region Item Bank (WRIB) Program and .5 PSE for Suggestion Award Program.
Services and Supplies	329,558	Contract with the Holman Group for the Employee Assistance Program and \$21,835 for other program purposes
Central Computer	4,502	
Equipment	(14,900)	Adjustment from 2000-01; no expenditures budgeted in 2001-02
Transfers	32,400	Increase necessary for Employee Health and Productivity (EHaP) building rental previously paid by the Wellness Center.
Total Expenditure Authority	<u>376,825</u>	
Reimbursements	<u>1,344,717</u>	Decrease from Probation for end of Home Run Grant
Total Appropriation	<u>1,721,542</u>	
State/Federal Aid	11,100	Additional federal aid for the Commuter Services Program.
Current Services	(332,600)	Decrease is due to an accounting change for reimbursements from being recorded in salaries and benefits instead of current services.
Other Revenue	1,969,200	Increase due to an accounting change for reimbursements previously recorded in 5046.
Total Revenue	<u>1,647,700</u>	
Local Cost	<u>73,842</u>	

HUMAN RESOURCES

BUDGET UNIT: EMPLOYEE HEALTH AND WELLNESS (AAA OCH)

I. GENERAL PROGRAM STATEMENT

The Center for Employee Health and Wellness is responsible for employee and applicant pre-employment and in-service medical examinations, medical records, representing the county in hearings before the Civil Service Commission regarding appeals of medical findings, and advising the county's management on compliance with OSHA regulations and occupational medical problems. The program had been financed by the county's Workers' Compensation Insurance Fund. Beginning in 2001-02, the program will be financed by direct reimbursements from county departments with costs allocated on the basis of the number of positions.

II. BUDGET & WORKLOAD HISTORY

	Actual 1999-00	Budget 2000-01	Actual 2000-01	Budget 2001-02
Total Appropriation	1,265,640	1,385,247	1,339,950	1,549,434
Total Revenue	1,262,839	1,385,247	1,339,809	1,549,434
Local Cost	2,801	-	141	-
Budgeted Staffing		12.8		13.3
Workload Indicators				
Preplacement Physicals	4,941	5,682	5,582	5,600
Work Injury/Illness Exams	945	1,275	1,183	1,700
Fitness-For -Duty-Exams	88	114	65	150
Other Exams	4,551	5,461	5,137	5,300

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Changes in budgeted staffing reflects a net increase of .5 positions based on an increase of 3.5 positions for clinical support and offset by a decrease of 3.0 positions transferred to Human Resources (AAA-HRD).

GROUP: Administrative/Executive
DEPARTMENT: The Center for Employee Health And Wellness
FUND : General AAA OCH

FUNCTION: General
ACTIVITY: Personnel

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
Appropriations					
Salaries and Benefits	868,671	804,257	709,237	167,597	876,834
Services and Supplies	488,056	642,700	667,024	(152,624)	514,400
Transfers	70,900	70,900	70,900	87,300	158,200
Total Expenditure Authority	1,427,627	1,517,857	1,447,161	102,273	1,549,434
Less:					
Reimbursements	(87,677)	(132,610)	(132,610)	132,610	-
Total Appropriation	1,339,950	1,385,247	1,314,551	234,883	1,549,434
Revenue					
Current Services	1,166,899	1,385,247	1,314,551	234,883	1,549,434
Other Revenue	172,910	-	-	-	-
Total Revenue	1,339,809	1,385,247	1,314,551	234,883	1,549,434
Local Cost	141	-	-	-	-
Budgeted Staffing		12.8	9.8	3.5	13.3

HUMAN RESOURCES

Total Changes Included in Board Approved Base Budget

Base Year Adjustments

Salaries and Benefits	32,580	MOU, 7% Tier, Workers Comp, Retirement
Services and Supplies	24,324	Inflation, Risk Mgmt Liabilities

Full Year Funding

Salaries and Benefits	(179,800)	Transfer of 2.0 Staff Analyst II and 1.0 Human Resources from the Wellness Center to Human Resources (AAA-HRD).
Subtotal Base Year Appropriation	(122,896)	
Subtotal Base Year Revenue	(122,896)	
Subtotal Local Cost	-	

Mid Year Adjustments

Salaries and Benefits	52,200	Addition of .5 Contract Physician.
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Revenue

Current Services	52,200	Reimbursement from County departments.
Subtotal Local Cost	-	

Total Appropriation Change	(70,696)
Total Revenue Change	(70,696)
Total Local Cost Change	-
Total 2000-01 Appropriation	1,385,247
Total 2000-01 Revenue	1,385,247
Total 2000-01 Local Cost	-
Total Base Budget Appropriation	1,314,551
Total Base Budget Revenue	1,314,551
Total Base Budget Local Cost	-

Board Approved Changes to Base Budget

Salaries and Benefits	32,931	Clerk III
	25,929	Clinic Assistant
	16,347	Contract Nurse Practitioner
	59,838	Contract Physician
	45,241	Contract Physician Assistant
	19,687	Licensed Vocational Nurse II
	(32,376)	Other adjustments
	<u>167,597</u>	
Services and Supplies	(83,200)	Building rent
	(29,000)	Program administration-AAA HRD
	(10,600)	Decrease in contract / consulting services.
	(29,824)	Decrease in various expenditures.
	<u>(152,624)</u>	
Transfers	83,200	Increase Rents & Leases per GASB 34 (moved from Services and Supplies)
	4,100	Increase in HRD Administrative charges
	<u>87,300</u>	
Total Expenditure Authority	<u>102,273</u>	
Reimbursements	132,610	Eliminate funding of EAP program, transferred to AAA HRD
Total Appropriation	<u>234,883</u>	
Current Services	234,883	Direct charges from County departments.
Total Revenue	<u>234,883</u>	
Local Cost	<u>-</u>	

HUMAN RESOURCES

BUDGET UNIT: UNEMPLOYMENT INSURANCE (AAA UNI)

I. GENERAL PROGRAM STATEMENT

This is a mandated program based upon a 1978 amendment to the California Unemployment Insurance Code extending unemployment insurance benefits to all public employees. Management's objective for the program is cost containment. Unemployment insurance claims filed by former county employees are monitored and reviewed for eligibility, and challenged when appropriate to prevent abuse of the program. There is no staffing associated with this budget unit.

II. BUDGET & WORKLOAD HISTORY

	Actual 1999-00	Budget 2000-01	Actual 2000-01	Budget 2001-02
Total Appropriation	775,190	869,164	1,082,067	869,164
Local Cost	775,190	869,164	1,082,067	869,164

Significant variances between actual and budget for 2000-01 is a result of increase in salaries and benefits as a result of unbudgeted additional claims from Preschool Services employees.

GROUP: Administrative/Executive
DEPARTMENT: Unemployment Insurance
FUND : General AAA UNI

FUNCTION: General
ACTIVITY: Personnel

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
<u>Appropriations</u>					
Salaries and Benefits	1,021,200	804,164	804,164	-	804,164
Services and Supplies	10,867	15,000	15,000	-	15,000
Transfers	50,000	50,000	50,000	-	50,000
Total Appropriation	1,082,067	869,164	869,164	-	869,164
Local Cost	1,082,067	869,164	869,164	-	869,164

HUMAN RESOURCES

BUDGET UNIT: RISK MANAGEMENT (IBP RMG)

I. GENERAL PROGRAM STATEMENT

Risk Management, under the direction of the Human Resources Department, administers the County's self-insured workers' compensation, public liability, property conservation, safety and risk reduction programs and its insured programs. All programs are paid from self-insurance funds and financed by charging general fund and non-general fund departments, as well as Board-Governed Special Districts and County Service Areas. Each are billed for their specific coverage for the cost to pay losses under the self-insured programs and the cost of insurance for the insured programs.

II. BUDGET & WORKLOAD HISTORY

	Actual 1999-00	Budget 2000-01	Actual 2000-01	Budget 2001-02
Total Operating Expense	2,939,579	3,609,897	3,740,659	3,809,779
Total Revenue	3,274,561	3,609,897	3,727,357	3,809,779
Revenue Over (Under) Expense	334,982	-	(13,302)	-
Fixed Asset	43,611	20,482	32,753	34,380
Budgeted Staffing		52.5		58.0
<u>Workload Indicators</u>				
FISCAL SECTION				
Database Transactions	35,335	31,868	47,562	41,449
LIABILITY SECTION				
Auto Accidents	358	346	456	456
Open Claims	1,158	1,122	1,315	1,237
New Claims	1,360	1,336	1,425	1,361
Cases Per Adjuster	193	187	188	177
WORKERS COMP SECTION				
Open Claims	2,168	1,810	2,428	2,298
New Claims	1,587	1,104	1,764	1,403
Cases Per Adjuster	206	165	187	177
SAFETY SECTION				
Employees Trained	2,705	2,200	2,000	4,500
Emergency Responses	141	45	70	85

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Changes in budgeted staffing reflect a net increase of 5.5 positions based on a mid-year increase of 2.0 positions for loss prevention/safety functions and an additional 3.5 positions relating to claims and automated system functions.

HUMAN RESOURCES

GROUP: Administrative/Executive
DEPARTMENT: Risk Management
FUND : Internal Svc IBP RMG

FUNCTION: General
ACTIVITY: Insurance Programs

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
Appropriations					
Salaries and Benefits	2,507,982	2,622,287	2,844,652	277,556	3,122,208
Services and Supplies	1,071,042	933,414	970,834	(127,096)	843,738
Central Computer	12,843	9,021	15,210	1,983	17,193
Other Charges	3,901	369	369	1,256	1,625
Transfers	118,700	118,700	118,700	(11,900)	106,800
Total Expenditure Authority	3,714,468	3,683,791	3,949,765	141,799	4,091,564
Less:					
Reimbursements	-	(100,085)	(100,085)	(207,891)	(307,976)
Total Appropriation	3,714,468	3,583,706	3,849,680	(66,092)	3,783,588
Depreciation	26,191	26,191	26,191		26,191
Total Oper Exp	3,740,659	3,609,897	3,875,871	(66,092)	3,809,779
Revenue					
Use of Money & Property	103,377	-	-		-
Current Services	54	-	-		-
State, Federal or Gov't Aid	1,530	-			-
Other Revenue	3,622,396	3,609,897	3,875,871	(66,092)	3,809,779
Total Revenue	3,727,357	3,609,897	3,875,871	(66,092)	3,809,779
Total Rev Over(Under) Exp	(13,302)	-	-	-	-
Fixed Asset Exp					
Equipment	32,753	20,482	20,482	13,898	34,380
Budgeted Staffing		52.5	54.5	3.5	58.0

Total Changes Included in Board Approved Base Budget

Base Year Adjustments

MOU/Inflation

Salaries and Benefits	100,466	MOU, 7% Tier, Workers Comp, Retirement
Services and Supplies	37,420	Inflation, Risk Mgmt Liabilities
2410 Central Computer	6,189	

Mid Year Adjustments

Salaries and Benefits	121,899	2.0 Safety Specialist
Total Appropriations	265,974	

Total Operating Expense Change 265,974

Total Revenue Change 265,974

Total Rev Over(Under) Exp -

Total 2000-01 Operating Expenses 3,609,897

Total 2000-01 Revenue 3,609,897

Total 2000-01 Rev Over(Under) Exp -

Total Base Operating Expense 3,875,871

Total Base Revenue 3,875,871

Total Base Rev Over(Under) Exp -

HUMAN RESOURCES

Board Approved Changes to Base Budget

Salaries and Benefits	147,886	4.0 Claims Assistant Positions for the Workers' Compensation Program
	44,549	1.0 Automated Systems Technician
	5,882	0.5 conversion of an Extra-help Clerk II to a Regular position.
	79,239	Other increases that include hiring Workers Compensation personnel at advance steps due to labor market conditions
	<u>277,556</u>	
	(166,232)	Decrease in COWCAP
	39,136	Net increase in various expense accounts
Services and Supplies	<u>(127,096)</u>	
Central Computer	1,983	
	(369)	Computer equipment lease - close out
	1,625	Interest on Computer equipment lease
Other Charges	<u>1,256</u>	
Transfers	(11,900)	Net change between Human Resources administrative support of \$106,800 and FY 2000-01 budgeted amount of \$118,700.
Total Expenditure Authority	<u>141,799</u>	
Reimbursements	(63,931)	Increase for Vehicle Services Safety Specialist position
	(57,968)	Increase for Arrowhead Regional Medical Center Safety Specialist position
	(85,992)	Increase for a Workers' Comp. Adjuster which was incorrectly removed from FY 1998-99 and MOU, COLA, etc. increases for Safety Specialist positions for Special Districts Dept. and a Safety Specialist position for Trans/Flood Dept.
	<u>(207,891)</u>	
Total Appropriation	<u>(66,092)</u>	
Total Operating Expenses	<u>(66,092)</u>	
Other Revenue	(66,092)	
Total Revenue	<u>(66,092)</u>	
Total Rev Over(Under)Exp	<u>-</u>	
	(20,482)	Computer equipment lease - close out
	8,380	Lease of an IBM RISC 6000 File Server
	26,000	Vehicle purchase
Total Equipment	<u>13,898</u>	

HUMAN RESOURCES

BUDGET UNIT: INSURANCE PROGRAMS (ALL ISFs EXCEPT IBP)

I. GENERAL PROGRAM STATEMENT

Risk Management, under the direction of the Human Resources Department, administers the county's self-insured and insured insurance programs. All programs are paid from these self-insurance funds and financed by general fund and non-general fund departments, as well as the Board Governed Special Districts and County Service Areas. Self-insurance and insurance programs include auto liability, property, surety, comprehensive auto, law enforcement liability, workers compensation, aircraft liability, airport liability, environmental liability, medical malpractice, and general liability. There is no staffing associated with this budget unit.

II. BUDGET & WORKLOAD HISTORY

	Actual 1999-00	Budget 2000-01	Actual 2000-01	Budget 2001-02
Total Operating Expense	-	-	-	46,491,409
Total Revenue	-	-	-	47,674,156
Revenue Over/(Under) Expense				1,182,747

GROUP: Administrative/Executive
DEPARTMENT: Risk Management
FUND : Internal Services (All Except IBP)

FUNCTION: General
ACTIVITY: Insurance Programs

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
<u>Appropriations</u>					
Services and Supplies	-	-	32,822,841	-	32,822,841
Other Charges	-	-	88,750	-	88,750
Total Appropriation	-	-	32,911,591	-	32,911,591
Operating Transfers Out	-	-	13,579,818	-	13,579,818
TOTAL OP EXP	-	-	46,491,409	-	46,491,409
<u>Revenue</u>					
Use of Money & Property			1,490,187		1,490,187
Current Services			38,972,762		38,972,762
Other Revenue	-	-	7,211,207	-	7,211,207
Total Revenue	-	-	47,674,156	-	47,674,156
Rev Over/(Under) Expense			1,182,747		1,182,747

OVERVIEW OF BUDGET

DEPARTMENT: INFORMATION SERVICES DEPARTMENT
CHIEF INFORMATION OFFICER: LEYDEN HAHN

Information Services is an internal service organization. The department is comprised of three individual budget units. One budget unit – application development – is in the general fund. Two other budget units are internal services funds – Computer Operations and Network Services.

	2001-02			
	Appropriations/Oper Expense	Revenue	Local Cost	Staffing
Application Development	12,924,905	6,726,330	6,198,575	117.8
GIMS	522,703	288,338	234,365	5.0
Computer Operations	20,759,820	20,759,820		165.1
Network Services	17,339,776	17,339,776		118.1
	51,547,204	45,114,264	6,432,940	406.0

BUDGET UNIT: APPLICATION DEVELOPMENT (AAA SDD)

I. GENERAL PROGRAM STATEMENT

Information Services' Application Development Division develops, enhances and maintains computerized business systems. In addition, Application Development provides management and coordination of large multi-departmental automation projects, consultation for a wide variety of vendor platforms, acquisition of turnkey software applications, proposal development, and technology research and evaluation projects.

II. BUDGET & WORKLOAD HISTORY

	Actual 1999-00	Budget 2000-01	Actual 2000-01	Budget 2001-02
Total Appropriation	6,925,111	7,843,928	7,165,816	12,924,905
Total Revenue	1,353,662	1,728,088	1,057,416	6,726,330
Local Cost	5,571,449	6,115,840	6,108,400	6,198,575
Budgeted Staffing		121.0		117.8
Workload Indicators				
Projected Backlog Hours	157,830	164,548	147,424	140,344
Anticipated New Services	139,312	130,220	158,545	148,929
Projected Hours Completed	149,718	154,441	156,934	158,399

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Changes in budgeted staffing decreased a net 3.2 positions. 13 COPS MORE positions were transferred to the Sheriff's budget unit. 3 positions were transferred to the Computer Operations budget unit (ISF IAJ) to help establish the Customer Services Division. There is an increase of 7.75 Programmer Analyst III positions to support HSS, C-IV coordination, Auditor-Controller and various countywide applications. There is an addition of 1 secretary for administrative clerical support. There is an addition of 3 positions to automate the department's manual accounting processes. There is an addition of 1 employment contract position to correct oversight from last year's budget.

INFORMATION SERVICES

PROGRAM CHANGES

Reduction in the use of contract programming staff by \$298,341 and corresponding increase in county regular programming positions. Increase of \$344,003 in transfers resulting from an accounting change in the way Information Services Department allocates its internal administrative costs. Revenue increased based on additional program services to Arrowhead Regional Medical Center \$125,400, Human Services System \$250,800, Human Services System C-IV coordination \$250,800 and Public Health \$125,400. The remaining increase in revenue of approximately \$4 million is due to the reclassification of reimbursements to revenues as required by GASB #34.

GROUP: Admin/Exec Group
DEPARTMENT: Information Services Group
FUND : General AAA SDD

FUNCTION: General
ACTIVITY: Other General

	2000-01	2000-01	2001-02	2001-02	2001-02
	Actuals	Approved Budget	Board Approved Base Budget	Board Approved Changes to Base Budget	2001-02 Final Budget
<u>Appropriations</u>					
Salaries and Benefits	6,827,772	8,602,044	7,787,389	970,528	8,757,917
Services and Supplies	4,228,336	3,359,546	3,446,272	185,223	3,631,495
Central Computer	150,888	152,346	107,405	3,539	110,944
Equipment	28,693	30,000	30,000	45,000	75,000
Transfers	(5,405)	632,170	632,170	(197,121)	435,049
Total Expenditure Authority	11,230,284	12,776,106	12,003,236	1,007,169	13,010,405
Reimbursements	(4,064,468)	(4,932,178)	(4,078,339)	3,992,839	(85,500)
Total Appropriation	7,165,816	7,843,928	7,924,897	5,000,008	12,924,905
<u>Revenue</u>					
Current Services	1,057,416	1,728,088	1,728,088	4,998,242	6,726,330
Total Revenue	1,057,416	1,728,088	1,728,088	4,998,242	6,726,330
Local Cost	6,108,400	6,115,840	6,196,809	1,766	6,198,575
Budgeted Staffing		121.0	105.0	12.8	117.8

INFORMATION SERVICES

Total Changes Included in Board Approved Base Budget

Base Year Adjustments

MOU/Inflation

Salaries and Benefits	334,884	MOU, 7% Tier, Workers Comp, Retirement
Services and Supplies	86,726	Inflation, Risk Mgmt Liabilities
<u>2410 Central Computer</u>	(44,941)	
Subtotal Base Year Appropriation	<u>376,669</u>	
Subtotal Base Year Revenue	<u>-</u>	
Subtotal Base Year Local Cost	<u>376,669</u>	

Mid Year Adjustment

Salaries and Benefits	(853,839)	Transfer of 13 COPS MORE positions to the Sheriff - Board Approved December 19, 2000.
	(295,700)	Transfer of 3 positions to ISD's Customer Service Division - Board Approved March 13, 2001.
	<u>(1,149,539)</u>	
Services and Supplies		
Reimbursements	853,839	
Subtotal Mid Year Appropriation	<u>(295,700)</u>	
Subtotal Mid Year Revenue	<u>-</u>	
Subtotal Mid Year Local Cost	<u>(295,700)</u>	

Total Appropriation Change	80,969
Total Revenue Changes	-
Total Local Cost Change	80,969
Total 2000-01 Appropriation	7,843,928
Total 2000-01 Revenue	1,728,088
Total 2000-01 Local Cost	6,115,840
Total Base Budget Appropriation	7,924,897
Total Base Budget Revenue	1,728,088
Total Base Budget Local Cost	6,196,809

INFORMATION SERVICES

Board Approved jChanges to Base Budget

<u>Salaries and Benefits</u>	
592,632	7.75 FTE's, PAIII's increased workload in HSS support, C-IV Coordination and internal ISF support teams for automation of manual processes.
210,672	3.0 FTE Programmer III's, reflect increased workload in various areas.
41,824	1.0 Additional Secretary for administrative clerical support.
125,400	Employment contract for Sheriff to provide business consulting services to oversee technology projects, grant research and grant writing.
<u>970,528</u>	
Services and Supplies	
472,418	Technical Accounting Change required by GASB #34 shown last year as a transfer.
80,000	Training cost increase to keep staff up to date with current technology
(75,000)	Decrease in one time equipment purchases greater than \$5,000.
(298,341)	Reduction in the use of contractors
5,000	Advertising increase for recruitment
(25,000)	Deletion of subscription services to Gartner
29,117	Increase DDP Equipment charges
(2,971)	Miscellaneous cost changes in S & S.
<u>185,223</u>	
<u>3,539</u>	
Central Computer Services	
<u>45,000</u>	Replacement of PC's and servers. Equipment purchases over \$5,000
Equipment	
Transfers	
344,003	Allocation of ISD Administrative support cost not distributed to SDD in previous years.
(68,706)	Reduced Human Resource Officer cost.
(472,418)	Technical accounting change required by GASB #34 now shown as revevue.
<u>(197,121)</u>	
Reimbursements	
4,078,339	Reimbursements moved to revenue required by GASB #34
(85,500)	Auditor Controller reimbursement
<u>3,992,839</u>	
<u>5,000,008</u>	
Total Appropriation	
Total Revenues	
4,998,242	Increased Revenues to reflect new accounting procedures required by GASB #34 and increased program services
Local Cost	
<u>1,766</u>	

INFORMATION SERVICES

BUDGET UNIT: GEOGRAPHIC INFORMATION MANAGEMENT SYSTEMS (GIMS)

I. GENERAL PROGRAM STATEMENT

The Geographic Information Management System (GIMS) provides professional and technical services to client departments and the private sector for matters related to computerized mapping and geographic information processing. GIMS' responsibilities include the ongoing maintenance and enhancement of the county's street network, with a goal towards continued automation and development of the digital parcel basemap.

II. BUDGET & WORKLOAD INDICATORS

	Actual 1999-00	Budget 2000-01	Actual 2000-01	Budget 2001-02
Total Appropriation	332,690	415,127	293,598	522,703
Total Revenue	187,129	232,696	135,652	288,338
Local Cost	145,561	182,431	157,946	234,365
Budgeted Staffing		5.0		5.0
<u>Workload Indicators</u>				
Projects	209	180	198	200
Parcels:				
Automated	445,620	440,007	468,720	470,620
System Maintained	216,746	241,746	224,846	231,746

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET

PROGRAM CHANGES

On March 12, 2001, the Board approved the transfer of GIMS from the Department of Public Works to the Information Services Department. This action was effective July 1, 2001. No significant changes in GIMS' revenues or appropriations are anticipated from this transfer.

GROUP: Internal Services
DEPARTMENT: Information Services - GIMS
FUND : General AAA GIM

FUNCTION: Public Protection
ACTIVITY: Other Protection

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
<u>Appropriations</u>					
Salaries and Benefits	199,540	254,923	262,194	8,219	270,413
Services and Supplies	96,505	139,909	145,211	90,650	235,861
Central Computer	7,860	22,956	8,965	79	9,044
Other Charges	366	1,050	1,050	(300)	750
Equipment	4,143	6,800	6,800	(165)	6,635
Transfers	83,478	136,142	136,142	(136,142)	-
Total Expenditure Authority	391,892	561,780	560,362	(37,659)	522,703
Less:					
Reimbursements	(98,294)	(146,653)	(146,653)	146,653	-
Total Appropriation	293,598	415,127	413,709	108,994	522,703
<u>Revenue</u>					
Current Services	135,652	232,696	232,696	55,642	288,338
Total Revenue	135,652	232,696	232,696	55,642	288,338
Local Cost	157,946	182,431	181,013	53,352	234,365
Budgeted Staffing		5.0	5.0	0.0	5.0

INFORMATION SERVICES

Total Changes Included in Board Approved Base Budget

Salaries and Benefits	7,271	MOU, Retirement Rate Adjustments, Workers Compensation Inc
Services and Supplies	3,298	Inflation
	<u>2,004</u>	Risk management Rates
	<u>5,302</u>	Total Services and Supplies
Computer Charges	(13,991)	Increase per ISD - Computer charges (2410)
Total Appropriations	(1,418)	
Revenues	-	
Local Cost	(1,418)	
Total 2000-01 Appropriation	415,127	
Total 2000-01 Revenue	232,696	
Total 2000-01 Local Cost	182,431	
Total Base Budget Appropriation	413,709	
Total Base Budget Revenue	232,696	
Total Base Budget Local Cost	181,013	

Board Approved Changes to Base Budget

Salaries and Benefits	<u>8,219</u>	Step Increases
Services and Supplies	98,196	Reclassification from the Transfers category resulting from GASB 34
	(22,028)	Reclassification from the Reimbursement category resulting from GASB 34
	36,940	Increased payment to the Surveyor for parcel basemap work, mapping svcs, and surveys
	(10,000)	Decreased payment to ISD for systems development work
	(10,000)	Decrease of inventoriable equipment purchases
	(2,458)	Net decrease of all other expenditures in this category
	<u>90,650</u>	Total Services and Supplies
Central Computer	<u>79</u>	
Other Charges	<u>(300)</u>	Reduced interest payments on lease-purchase equipment
Equipment	<u>(165)</u>	Reduced principal payments on lease-purchase equipment
Transfers	(98,196)	Reclassification to Services and Supplies resulting from GASB 34
	(36,231)	Payment to Surveyor for GIMS' share of budget/fiscal support was deleted due to reorganization
	(1,715)	Payment to Public Works for GIMS' share of PSG payroll costs was deleted due to reorganization
	<u>(136,142)</u>	Total Transfers
Reimbursements	22,028	Reclassification to Services and Supplies resulting from GASB 34
	124,625	Reclassification to Revenues resulting from GASB 34
	<u>146,653</u>	Total Reimbursements
	<u>108,994</u>	Total Appropriations
Revenues	124,625	Reclassification from Reimbursements resulting from GASB 34
	(75,000)	SANBAG no longer requires GIMS Manager Services because their staff will now perform this work
		Net Increase of all other changes in revenues including increased revenue from cities for automated parcel basemap data
	<u>6,017</u>	
	<u>55,642</u>	Total Revenues
	<u>53,352</u>	Local Cost

INFORMATION SERVICES

BUDGET UNIT: COMPUTER OPERATIONS (IAJ-ALL)

I. GENERAL PROGRAM STATEMENT

The Computer Operations budget finances the staff; its associated costs, the hardware and software costs of the day-to-day operation of the county's computer center and wide area network. The center provides a 24-hour-a-day, 7 day-a-week service to county departments and agencies.

II. BUDGET & WORKLOAD HISTORY

	Actual 1999-00	Budget 2000-01	Actual 2000-01	Budget 2001-02
Total Operating Expense	15,518,000	17,844,307	16,456,799	20,759,820
Total Revenue	17,131,289	17,842,752	18,121,601	20,759,820
Revenue Over/(Under) Expense	1,613,289	(1,555)	1,664,802	-
Fixed Assets	423,456	966,117	761,216	1,771,078
Budgeted Staffing		138.1		165.1
<u>Workload Indicators</u>				
PC Users/E-Mail Customers	10,074	11,280	13,168	12,500
Record Keyed	21,042,813	23,500,000	24,338,418	23,800,000
Dist. Depart. Sys. Sup. Bill. Hrs.	17,311	9,459	5,977	4,868
Telepro. Sup. Billable Hrs.	4,950	8,771	6,161	7,146
Wan Connections	375	343	365	363
CPU Hours	10,409	11,043	12,788	14,627
PC Desktop Billable Hours	16,774	16,072	16,287	22,629

The expense savings is the net result of salary savings from unfilled vacant positions during the year. Revenues collection were higher than budget resulting from increased demand of labor services that were offset by under collection of revenue in the microfilm services area.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Changes in budgeted staffing increased a net 27 positions. Customer Services Division – 18 positions added to establish a customer service organization to provide countywide information technology customer relationship management and personal computer (PC) product support services.

Server Management – 4.9 positions added to provide county departments with centralize management of business-critical application computer server systems that takes an infrastructure consolidation model approach.

Departmental PC Desktop Support – 7.8 positions added to meet expanded workload increases from countywide departments for PC desktop support, primarily in Human Services System, Behavioral Health, Arrowhead Regional Medical Center and other county departments in general.

Integrated Document Management – 3.0 positions added to meet workload increases in countywide imaging projects in the Auditor/Controller, HSS, Surveyor, Transportation, and Human Resources departments.

Public Service Employee, extra help & other fiscal staffing changes – Decrease 6.7 positions due to reduction in the use of Public Service Employee positions and other fiscal support positions.

PROGRAM CHANGES

Board approved three-year lease purchase of Windows 2000 infrastructure policy item resulting in an increase in the central computer appropriations of \$330,996 to cover the first year cost of which \$105,919 is local cost from the general fund.

INFORMATION SERVICES

GROUP: Administrative / Executive Group
DEPARTMENT: Information Services - Computer Operations
FUND : Internal Service IAJ ALL

FUNCTION: Other General
ACTIVITY: Computer Oper.

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
<u>Appropriations</u>					
Salaries and Benefits	5,928,502	7,141,356	8,238,516	780,369	9,018,885
Services and Supplies	10,575,319	10,449,250	10,974,029	141,776	11,115,805
Other Charges	3,589	29,999	29,999	67,850	97,849
Total Expenditure Authority	16,507,410	17,620,605	19,242,544	989,995	20,232,539
Reimbursements	(537,061)	(593,452)	(593,452)	(153,810)	(747,262)
Depreciation	486,450	817,154	817,154	457,389	1,274,543
Total Operating Expense	16,456,799	17,844,307	19,466,246	1,293,574	20,759,820
<u>Revenue</u>					
Current Services	18,118,482	17,842,752	19,464,691	1,295,129	20,759,820
Other Revenue	3,119	-	-	-	-
Total Revenue	18,121,601	17,842,752	19,464,691	1,295,129	20,759,820
Revenue Over/(Under) Exp	1,664,802	(1,555)	(1,555)	1,555	
<u>Fixed Asset Exp</u>					
Equipment	728,164	750,000	750,000	390,000	1,140,000
Equip/Lease Purchase	33,052	216,117	216,117	414,961	631,078
Total Fixed Assets	761,216	966,117	966,117	804,961	1,771,078
Budgeted Staffing		138.1	156.1	9.0	165.1

Total Changes Included in Board Approved Base Budget

Base Year Adjustments

MOU/Inflation

Salaries and Benefits	210,082	MOU, 7% Tier, Workers Comp, Retirement
Services and Supplies	158,136	Inflation, Risk Mgmt Liabilities
	172,621	Software license renewal increase.
	117,000	EMACS PeopleSoft support cost increase
	<u>447,757</u>	

Subtotal Base Year Operating Expense 657,839

Subtotal Base Year Revenue -

Subtotal Base Year Revenue Over/(Under) 657,839

Mid Year Adjustments

Salaries and Benefits	83,000	Position added to IAJ-SSD to support Behavioral Health departmental system - Board Approved Oct. 24, 2000
	804,078	14 positions for a new Customer Service Division - Board Approved March 13, 2001
	<u>887,078</u>	

Services and Supplies 77,022 For a new Customer Service Division - Board Approved March 13, 2001

Subtotal Mid Year Operating Expense 1,621,939

Subtotal Mid Year Revenue 1,621,939

Subtotal Mid Year Revenue Over/(Under) -

Total Operating Expense Change 1,621,939

Total Revenue Change 1,621,939

Total Revenue Over(Under) Expense -

Total 2000-01 Operating Expense 17,844,307

Total 2000-01 Revenue 17,842,752

Total 2000-01 Revenue Over/(under) (1,555)

Total Base Budget Operating Expense 19,466,246

Total Base Budget Revenue 19,464,691

Total Base Budget Rev Over(Under) Exp (1,555)

INFORMATION SERVICES

Board Approved Changes to Base Budget

Salaries and Benefits	(31,094)	Administrative Clerk II
	376,693	Automated Systems Analyst I, expansion is departmental LAN support services
	(49,942)	Automated Systems Analyst II
	25,585	Clerk II
	(35,844)	Computer Operations Specialist
	(39,721)	Computer Operations Supervisor
	35,489	Data Entry Operator II Incen 5
	30,161	Fiscal Clerk I
	32,428	Fiscal Clerk II
	34,508	Info. Services Team Aide II, technical assistance for Integrated Document Management team
	74,926	Network Services Supervisor, additional supervision to support expanded LAN services
	(25,585)	Photographic Laboratory Technician
	(45,512)	Production Control Supervisor
	136,016	Programmer Analyst III, growth in Integrated Document Management
	(91,224)	Public Service Employee, decrease use in extra help staff
	41,198	Storekeeper, transfer from Central Stores
	(28,889)	Supervising Microfilm Photographic T.
	(38,745)	Supervising Teleprocessing Specialist
	82,780	Systems Development Team Leader, supervision for Integrated Document
	263,640	Systems Support Analyst III, countywide Server Management consolidation and departmental system support.
	6,799	Systems Support Supervisor, overtime
	26,702	Teleprocessing Specialist
	<u>780,369</u>	
Services and Supplies	1,488,622	Unbundling of software cost from decision to buy IBM Mainframe computer instead of continue to lease it
	(1,665,097)	Decrease resulting from conversion of IBM Mainframe computer equipment lease to purchase
	107,126	Replacement equipment purchases of personal computers and printers
	175,607	Increased equipment maintenance cost from lease conversion of mainframe and equipment coming off of warranty
	261,144	Increase in Systems Developments needs to automate accounting & billing processes
	203,802	Increase in Distributed DDP equipment
	(549,168)	Decrease in COWCAP
	30,130	Miscellaneous cost changes in other S&S accounts-training, temporary help, subscription services, etc
	89,610	Software license and support cost of Windows 2000 approved policy item.
	<u>141,776</u>	
Other Charges	35,555	First year interest cost of lease purchase loan for Windows 2000 approved policy item.
	32,295	Increase due to a new loan to purchase equipment.
Total Other Charges	<u>67,850</u>	
	(153,810)	Increase due to the cost adjustments in the allocation of ISD's central fiscal & administrative support cost
Depreciation	205,831	Equipment depreciation for Windows 2000 approved policy item.
	251,558	Depreciation of new equipment purchases.
Total Depreciation	<u>457,389</u>	
Total Operating Expense	<u>1,293,574</u>	
Revenues	330,996	Increased 2410 charges to reflect Windows 2000 approved policy item.
	964,133	Increase in CPU usage, Internet and WAN connections, scanning services and direct support of departmental systems.
Total Revenue	<u>1,295,129</u>	
Revenue Over/(Under) Exp	<u>1,555</u>	
Fixed Assets Expense	390,000	Purchase additional DDP equipment, tapes drives, PCs, laptops and computer
	209,138	A new loan is pending and additional lease-purchase of the Mainframe Storage Area Network
	205,823	New lease purchase loan for Windows 2000 approved policy item.
	<u>804,961</u>	

INFORMATION SERVICES

BUDGET UNIT: NETWORK SERVICES (IAM ALL)

I. GENERAL PROGRAM STATEMENT

Information Services' Network Services Division provides countywide telephone, microwave, and radio services and the operation of related hardware, software and communications facilities, including a network of microwave sites.

II. BUDGET & WORKLOAD HISTORY

	Actual 1999-00	Budget 2000-01	Actual 2000-01	Budget 2001-02
Total Operating Expense	14,046,217	15,888,411	17,278,580	17,339,776
Total Revenue	17,761,074	15,888,411	18,016,309	17,339,776
Revenue Over(Under) Expense	3,714,857	-	737,729	-
Fixed Assets	1,449,604	2,496,526	3,783,549	2,574,845
Budgeted Staffing		119.1		118.1
<u>Workload Indicators</u>				
Service Calls	36,500	38,000	23,858	26,000
Radios	7,826	7,906	9,100	8,974
Telephone	19,473	18,400	18,949	19,000
Circuits	1,393	1,582	1,338	1,582

Operating expenses for this Internal Service Fund increased resulting from normal increased cost of doing business including cost increases on electronic and communication parts purchases, MOU salary changes and expanded workload of the new Information Technology (IT) Delivery Model. Revenues were over budget primarily because of increased long distance charges and service increases in adds, moves, and change requests from departments (wiring and phones).

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

With the implementation of the County IT Model the Network Services Internal Service Fund will support over 200 county personnel. This growth causes a need to establish an orderly alignment of management and supervisory support personnel. New positions included in the budget are 1 Assistant Chief of Network Services, 2 Network Analyst, 2 Network Services Supervisors, 1 Supervising Telephone Operator and 2 Special Project Leaders. These positions are necessary for organizational realignment to meet workload increases and these positions are funded by eliminating the funding of other positions, which will create an overall decrease of one budgeted staffing position.

PROGRAM CHANGES

Revenues increased \$1,451,365. This increase results comes from electronic repair service workload increases including parts and labor, increase in the number of phones in service and a decrease in revenue of \$60,000 from State aid for 911 services. The 911-service function was transferred to the County Fire Department.

INFORMATION SERVICES

GROUP: Administrative / Executive Group
DEPARTMENT: Information Services - Network Services
FUND : Internal Service IAM ALL

FUNCTION: General
ACTIVITY: Tele, Micrww, Radio

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
<u>Appropriations</u>					
Salaries and Benefits	5,983,651	6,269,046	6,478,680	414,898	6,893,578
Services and Supplies	10,490,787	8,157,069	8,194,252	538,144	8,732,396
Central Computer	32,572	9,116	9,116		9,116
Other Charges	41,733	47,798	47,798	58,021	105,819
Transfers	5,991	62,382	62,382	328,121	390,503
Total Expenditure Authority	16,554,734	14,545,411	14,792,228	1,339,184	16,131,412
Depreciation	723,846	1,343,000	1,343,000	(134,636)	1,208,364
Total Operating Expense	17,278,580	15,888,411	16,135,228	1,204,548	17,339,776
<u>Revenue</u>					
Use of Money & Property	365	3,000	3,000	-	3,000
Current Services	17730463	15,825,411	16,072,228	1,264,548	17,336,776
State, Federal or Gov't Aid	40,075	60,000	60,000	(60,000)	-
Other Revenue	243,090	-	-	-	-
Other Financing Sources	2,316	-	-	-	-
Total Revenue	18,016,309	15,888,411	16,135,228	1,204,548	17,339,776
Revenue Over(Under) Exp	737,729	-	-	-	-
<u>Fixed Asset Exp</u>					
Vehicles	25,905				
Equipment	3,307,790	1,250,000	1,250,000	500,000	1,750,000
Equipment/Lease-Purchase	449,854	1,246,526	1,246,526	(421,681)	824,845
Total Fixed Assets	3,783,549	2,496,526	2,496,526	78,319	2,574,845
Budgeted Staffing		119.1	119.1	(1.0)	118.1

INFORMATION SERVICES

Total Changes Included in Board Approved Base Budget

Base Year Adjustments

<u>MOU/Inflation</u>	
Salaries and Benefits	209,634
Services and Supplies	37,183
<hr/>	
Total Operation Expense Change	246,817
Total Revenue Change	246,817
Total Revenue Over/(Under)	-
<hr/>	
Total 2000-01 Operating Expense	15,888,411
Total 2000-01 Revenue	15,888,411
Total 2000-01 Revenue Over/(Under)	-
<hr/>	
Total Base Budget Operating Expense	16,135,228
Total Base Budget Revenue	16,135,228
Total Base Revenue Over(Under)	-

Board Approved Changes to Base Budget

Salaries and Benefits	414,898	Add 1 Asst. Chief of Network Services, 2 Special Project Leaders, 2 Network Analysts, 2 Network Supvs, 1 Multi-Media Coordinator and 1 Supvg Telephone Operator. Decrease 3 Help desk technicians transferred to Customer Service Division, decrease funding
	<u>414,898</u>	
Services and Supplies	501,572	Increase in Phone Company Services
	<u>36,572</u>	Increase in COWCAP
	<u>538,144</u>	Interest cost for replacement equipment lease-purchase loans
Other Charges	<u>58,021</u>	Interest cost for replacement equipment lease-purchase loans
Transfers	(144,297)	Decrease in ISD administrative cost allocation to Network Services due to cost adjustments.
	<u>472,418</u>	Access charges to the general fund for 800Mhz Radio system now shown as a revenue, GASB 34.
	<u>328,121</u>	
Total Expenditure Authority	<u>1,339,184</u>	
Depreciation	<u>(134,636)</u>	
Total Operating Expense	<u>1,204,548</u>	
Revenues	472,418	Accounting change for general fund access charges, GASB 34.
	(60,000)	Decrease in State aide for 911 Services. Transferred to Fire Dept.
	226,969	Increased Revenue for Billable telephone, and Circuits & Rack Space.
	197,068	Increased Revenue for billable labor hours, and revenue from parts sales.
	368,093	Increased Revenue for Access Billing on Radio System and electronic maintenance services.
Total Revenue	<u>1,204,548</u>	
Revenue Over/(Under) Exp	<u>-</u>	
<u>Fixed Assets Expense</u>		
Equipment	500,000	Replacement cost of telephone and network equipment
Lease Purchase	(421,681)	Reduction in principal payments for fully repaid loans
	<u>78,319</u>	

OVERVIEW OF BUDGET

DEPARTMENT: LOCAL AGENCY FORMATION COMMISSION
BUDGET UNIT: AAA LAF

I. GENERAL PROGRAM STATEMENT

The Local Agency Formation Commission (LAFCO) is an independent regulatory body charged with the responsibility for the discouragement of urban sprawl and the encouragement of orderly formation and development of local agencies. In meeting these responsibilities the Commission: (1) regulates proposed boundary changes for cities and special districts within the County of San Bernardino; (2) determines the spheres of influence for local agencies within San Bernardino County and conducts related municipal service reviews; (3) regulates the formation and dissolution of cities and special districts; and (4) reviews contracts for the provision of services outside the boundaries of cities and special districts. In addition to those authorities, the Local Agency Formation Commission has the authority to initiate and make studies of existing government agencies and initiate proposals for consolidations, mergers, or dissolution of special districts based upon the findings of its special studies. LAFCO costs represent the county's legally mandated contribution to the agency's operating expense. There is no staffing associated with this budget.

II. BUDGET & WORKLOAD HISTORY

	Actual 1999-00	Budget 2000-01	Actual 2000-01	Budget 2001-02
Total Appropriation	539,209	564,567	464,567	154,856
Local Cost	539,209	564,567	464,567	154,856

LAFCO returned \$100,000 due to cost saving in their operational budget.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

PROGRAM CHANGES

Significant reduction in appropriation & local cost due to AB 2838 which modifies the funding mechanism for LAFCO. Previously the county funded the entire cost, which will now be split evenly between the county, cities and independent Special Districts.

GROUP: Admin/Exec
DEPARTMENT: Local Agency Formation Commission
FUND : General AAA LAF

FUNCTION: Public Protection
ACTIVITY: Other Protection

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
<u>Appropriations</u>					
Services and Supplies	464,567	464,567	154,856		154,856
Transfers	-	100,000	-	-	-
Total Appropriation	464,567	564,567	154,856	-	154,856
Local Cost	464,567	564,567	154,856	-	154,856

Total Changes Included in Board Approved Base Budget

Base Year Adjustments
Services and Supplies
Other Charges

Contractual Obligation
(409,711) AB 2838 modifies the funding mechanism for LAFCO. Previously the county funded the entire cost, which will now be split evenly between the county, cities and independent Special Districts.

Total Appropriation Change	(409,711)
Total Revenue Change	-
Total Local Cost Change	(409,711)
Total 2000-01 Appropriation	564,567
Total 2000-01 Revenue	-
Total 2000-01 Local Cost	564,567
Total Base Budget Appropriation	154,856
Total Base Budget Revenue	-
Total Base Budget Local Cost	154,856

OVERVIEW OF BUDGET

DEPARTMENT: SCHOOL CLAIMS
AUDITOR/CONTROLLER-RECORDER: LARRY WALKER
SUPERINTENDENT: HERB FISCHER
BUDGET UNIT: AAA SCL

I. GENERAL PROGRAM STATEMENT

The function of the School Claims Division is to perform warrant production, control and accounting to include a prepayment examination and audit of the expenditures from the funds of the 33 school districts, 5 community college districts, the 2 regional occupational programs in the county, and from the County School Service Fund of the County Superintendent of Schools. This involves the audit of all payrolls and accounts payable to include contracts and expenses for supplies, materials, services and equipment. The division performs all audits and approval functions required of the County Auditor Controller and County Superintendent of Schools and is jointly responsible to those elected officials. There is no staffing associated with this budget.

II. BUDGET & WORKLOAD HISTORY

	Actual 1999-00	Budget 2000-01	Actual 2000-01	Budget 2001-02
Total Appropriation	1,115,768	1,140,708	1,140,708	1,164,116
Local Cost	1,115,768	1,140,708	1,140,708	1,164,116

GROUP: Admin/Exec
DEPARTMENT: School Claims
FUND : General AAA SCL

FUNCTION: Education
ACTIVITY: School Admin.

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
<u>Appropriations</u>					
Services and Supplies	1,140,708	1,140,708	1,164,116		1,164,116
Total Appropriation	1,140,708	1,140,708	1,164,116	-	1,164,116
Local Cost	1,140,708	1,140,708	1,164,116	-	1,164,116

Total Changes Included in Board Approved Base Budget

Base Year Adjustments

Services and Supplies	23,408	Contractual Obligation
Total Appropriation Change	23,408	
Total Revenue Change	-	
Total Local Cost Change	23,408	
Total 2000-01 Appropriation	1,140,708	
Total 2000-01 Revenue	-	
Total 2000-01 Local Cost	1,140,708	
Total Base Budget Appropriation	1,164,116	
Total Base Budget Revenue	-	
Total Base Budget Local Cost	1,164,116	

OVERVIEW OF BUDGET

DEPARTMENT: SUPERINTENDENT OF SCHOOLS
AUDITOR CONTROLLER RECORDER: LARRY WALKER
SUPERINTENDENT: HERB FISCHER
BUDGET UNIT: AAA SCS

I. GENERAL PROGRAM STATEMENT

The County Superintendent of Schools is the elected chief school administrative officer of the county and is mandated by state law to provide various services for the school districts, two regional occupational programs, and provides ancillary services to five Community College Districts within the county. As a fiscally dependent County Office of Education, this budget supports salaries and benefits, administrative housing, maintenance, and other contracted support. Through state and other funding sources, the Superintendent provides services to 380,830 K through 12 students and approximately 37,000 community college students in accordance with the education code, as well as services which include alternative education, special education, and curriculum and instruction.

II. BUDGET & WORKLOAD HISTORY

	Actual 1999-00	Budget 2000-01	Actual 2000-01	Budget 2001-02
Total Appropriation	269,147	273,038	290,301	291,934
Local Cost	269,147	273,038	290,301	291,934
Budgeted Staffing		4.0		0.0

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Four county employees were transferred to the Superintendent of Schools budget outside of the county.

PROGRAM CHANGES

The contractual agreement between the County and the Superintendent of Schools provides for funding of salaries and benefits and services and supplies. This budget maintains the required level of support, however, the Superintendent has chosen to use the salaries and benefit funding to support positions in their own organization and discontinue the practice of hiring County employees for this purpose.

GROUP: Admin/Exec
DEPARTMENT: Superintendent of Schools
FUND : General AAA SCS

FUNCTION: Education
ACTIVITY: School Admin.

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
<u>Appropriations</u>					
Salaries and Benefits	126,523	126,556	130,135	(130,135)	-
Services and Supplies	163,778	146,482	161,799	130,135	291,934
Total Appropriation	290,301	273,038	291,934	-	291,934
Local Cost	290,301	273,038	291,934	-	291,934
Budgeted Staffing		4.0	4.0	-4.0	0.0

SUPERINTENDENT OF SCHOOLS

Total Changes Included in Board Approved Base Budget

Base Year Adjustments

MOU/Inflation

Salaries and Benefits 3,579 MOU, 7% Tier, Workers Comp, Retirement

Services and Supplies 15,317 Inflation, Risk Mgmt Liabilities

2410 Central Computer

Subtotal Base Year Appropriation	<u>18,896</u>
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Total Appropriation Change	18,896
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Total Revenue Change	-
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Total Local Cost Change	18,896
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Total 2000-01 Appropriation	273,038
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Total 2000-01 Revenue	-
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Total 2000-01 Local Cost	273,038
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Total Base Budget Appropriation	291,934
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Total Base Budget Revenue	-
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Total Base Budget Local Cost	291,934
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Board Approved Changes to Base Budget

Salaries and Benefits	<u>(130,135)</u>	Discontinue use of County Employees
	<u>(130,135)</u>	

Services and Supplies	<u>130,135</u>	Transfer Salary funding to Services and Supplies (Professional Services)
	<u>130,135</u>	

Total Appropriation	<u>-</u>
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Total Revenue	<u>-</u>
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Local Cost	<u>-</u>
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